

SOUTHERN PINES APPEARANCE COMMISSION MINUTES
Regular Meeting
June 28, 2016

Present: Carol Haney, Birtha Shaw, Teresa Lenahan, and Jeff Kelly

Staff Present: Debra Fisher, Adam Lindsay, and Jack Taylor

Carol Haney asked if minutes had been read. Teresa Lenahan asked for a correction of last month's minutes. In the minutes it was stated that Teresa Lenahan would speak with Leslie Habets about the Appearance Commission adopting Memorial Park Ct. Correction to the minutes remove this statement from the minutes. Birtha Shaw made a motion to approve, Teresa Lenahan seconded to approve the minutes from May 24, 2016.

Landscape/Trees/Planters

Tree Concerns/Update/Pots: Carol Haney stated that there were four pots that were vandalized and asked if the pots had been redone. Jack Taylor stated that they saved most of the plants and replaced the remainder of the plants. Teresa Lenahan stated that the Tree Committee denied a request for a tree removal located at 105 E. New Jersey. Pete Morris spoke with them about having the trees trimmed at the location instead. Teresa Lenahan stated that the pots look good, and some of the plants may need to be trimmed back. Adam Lindsay stated that the Welcome Center requested that the pots be rearranged to center them more with the gateway entrance to the Welcome Center. Adam Lindsay suggested that we ask the Civic Club to do a third pot. Teresa Lenahan stated that she had suggested to Jeff Grey that we have at least four pots there. Adam Lindsay asked Teresa Lenahan to work with Jeff Grey on getting pricing for two more pots and work with the Welcome Center and Civic Club on the location.

Tree Fund: Carol Haney stated she has been approached by several people that would like to start a fund for planting trees in someone's honor. The intent will be for just trees and not plaques. Adam Lindsay stated that they need to look at some location options before advertising it, and I would caution them that the Town cannot enter any long term commitments to maintain or replace those trees. The risk is greater if they are planted on a town right-of-way because there is always a risk that something will have to go in the right-of-way so the tree might have to be removed. Carol Haney asked Teresa Lenahan if she would get up with Pete Morris about finding a specific site for the trees.

General Appearance

Elder Heart and Design for Finance Building: Jeff Kelly stated we met with Mark Parsons, and the meeting was very productive. We talked a lot about the natural area that is overgrown. The idea of relocating the cherry trees on the other side of the horse came up so we can keep the cherry trees which are Arbor Day trees and it will improve the view of the building. We also discussed the idea of limbing up the magnolia trees so that it will provide a shaded area so you can have a couple of benches. Mark Parsons is making a lot of progress and will come back with a full plan soon. Adam Lindsay stated that some concerns of critics of the plan are that we are not fitting into the historical characteristics that

exist downtown. Discussion ensued about the concerns for keeping with the character that already exist downtown and work that into the design.

Adopt-A-Street: Carol Haney stated that Leslie Habets had resigned from the Appearance Commission so we need a chair for Adopt-A-Street. Birtha Shaw inquired about the responsibilities of the chair. Adam Lindsay stated you would work with Jeff Grey and Jack Taylor, and provide groups that are interested in adopting a street with a list of available streets to adopt. All were in favor of Birtha Shaw being chair for Adopt-A-Street.

Building and Property Improvements: Birtha Shaw presented a letter to send to the Cam Square location. Adam Lindsay stated that the contact name and phone number needs to have someone from the Appearance Commission. Birtha Shaw stated that she would put her name and number in the letter.

Review new applications for Appearance Commission: Carol Haney stated that they need to have the last three applications resent to them so they can look over them before the next meeting in August. Adam Lindsay asked Debra Fisher to resend the applications to the Appearance Commission for review.

Christmas: Carol Haney asked if everyone had a copy of Penelope Ham's report on the Christmas decorations. Carol Haney stated that Penelope Ham had met with Jack Taylor and we are going to purchase five new wreaths to finish the downtown Broad street corridor from Morganton to Vermont cross roads and W. Pennsylvania. We will have 3 additional poles wired with an electrical outlet, and we are also purchasing 12 replacement bows this year. Jack Taylor has been in contact with the Southern Pines Business Association president about the distribution of the trees for the parade of trees. Adam Lindsay asked what the deadline would be for businesses to have the trees decorated because I would like for the business association to communicate from the very beginning what the deadline is to have the trees decorated. Jack Taylor stated we should receive shipment the week before Thanksgiving so will be delivering them the last week of November. Adam Lindsay stated we should give them till the 1st of December to get them decorated.

Mayor's Lighting Project: Carol Haney stated that Sean McCormick could not be here and provided his notes on the lighting enhancement in which he stated he had visited with local business owners to discuss the lighting enhancement project. The businesses believe the lights would attract patrons but would want the cost to operate to be minimal, and would prefer the town install and maintain the lights. Adam Lindsay stated that this would be costly for the Town, and I think this would push us toward a special tax for downtown businesses. Adam Lindsay stated let's talk with Shawn McCormick some more about what he has planned and see if there may be another approach to this.

Public Relations

Updates: Carol Haney stated that she is not sure if Cos Barnes will be returning to the Appearance Commission and we may need a new Public Relations person.

New Business

Teresa Lenahan inquired if we had ever made a decision about the trash cans. Adam Lindsay asked if there was a concern about trash cans as far as replacement. Jack Taylor stated that the trash cans we have are just as good as the ones we researched. Adam Lindsay stated we will let that project fade for

now. Jeff Kelly stated that they would need new trash cans for the Elder Heart project. Adam Lindsay stated we will purchase trash cans for Elder Heart.

Adjournment Teresa Lenahan motioned and Birtha Shaw seconded.

The next meeting will be at 1:00pm on August 23, 2016

Submitted by:
Debra Fisher
Town of Southern Pines