

SOUTHERN PINES APPEARANCE COMMISSION MINUTES
Regular Meeting
January 19, 2022

Board Members Present: Teresa Lenahan, Birtha Shaw, Gigi Walter, Cynthia Dowdy, Susan Suggs, Kate Shinkwin, Susan Ward, Melissa Hall, and Paula Parke

Staff Present: Reagan Parsons, Jessica Roth, Cory Albers, and Debra Fisher

Teresa Lenahan asked for any edits or comments to the proposed minutes for the November 16, 2021 Southern Pines Appearance Commission meeting and entertained a motion for approval. Birtha Shaw made a motion to approve second by Cynthia Dowdy. Motion passed unanimously.

Committee Reports

Application Fee for Springfest: Kate Shinkwin stated that for the Appearance Committee to have a booth at the next Springfest it will cost \$85.00 dollars and asked if everyone agreed to spend the \$85.00 dollars for a booth. Everyone approved to get a booth and pay the \$85 for a booth on April 29, 2022 for Springfest.

West New Hampshire Ave. Proposal: Cynthia Dowdy stated we want to revitalize the 100 block of W New Hampshire Ave. and the parking lot is included in that revitalization. Funds are high to do all of it this year and we are considering not including the parking lot this year. Reagan Parsons stated that he suggests that you put the work you are planning to do for W New Hampshire but also include the parking lot as well as an alternate when sending the request for the money to Town Council.

Christmas Decorations: Gigi Walter stated some of the wreaths have lights that are not bright, wreaths do not look fluffy, and we have 33 wreaths that need newer bulbs. Reagan Parsons stated that they should scale the project back because of the cost and man power hours it takes to hang the wreaths. Gigi Walter stated that if we can get a smaller a group together and come up with some ideas to present in the February meeting and if anyone has any ideas please send those to me. Paula Parke and Susan Suggs agreed to be in the committee to help with ideas for next Christmas. Teresa Lenahan stated that she would like to attend the meeting. Jessica Roth stated that they only received one complaint and with the amount of work hours maybe we should just scale back instead of spending more money.

New Business

Election Referendum: Teresa Lenahan asked if there were any questions about the election referendum. Kate Shinkwin asked if it is something that is unlimited or only if there are open seats. Jessica Roth stated that it could be but it is the Town Councils decision. Reagan Parsons

stated that this board has something that none of the other boards have if you have filled all of the seats and there are people that are serving a third or fourth term and you have applications to join the committee because this board is the one board that send applications to the council for appointment you kind of have control over that so if you have someone who has served a third or fourth term and they say I'm willing to step aside to let someone else join and I will serve on a side committee but will not be able to vote. Jessica Roth commented and a good thing is you can also have an application to join they could just serve on one of the Committees instead of joining. Teresa Lenahan stated my only question is if there is someone the town council has to approve and we have a troublesome member we just don't recommend them for reappointment. Reagan Parsons stated that they can recommend removal when a members term ends. Jessica Roth stated they could also have some members step back but help with the different committees.

Town Staffing: Jessica Roth commented that due to the Town losing staff due to large turn overs and covid stated that she would like for the Appearance Commission to send to her and to Cory Albers any questions that they many have.

Condensing of Committees: Terry Lenahan stated that the Appearance Commission has a large number of committees and would like to see the some of the committees maybe combine with other committees so they are just one committee.

Right-of-Way Information: Teresa Lenahan stated that for residents to understand what and where a right-of-way is we can give them guidance. Teresa Lenahan stated that she and Kate Shinkwin will have something put together on rights-of-way for residents.

With no further items to discuss Teresa Lenahan made a motion for adjournment. Paula Park made a motion for adjournment seconded by Susan Suggs.

Submitted by

Debra Fisher

Town of Southern Pines