

SOUTHERN PINES APPEARANCE COMMISSION MINUTES
Regular Meeting
March 16, 2022

Board Members Present: Teresa Lenahan, Birtha Shaw, Gigi Walter, Cynthia Dowdy, Susan Suggs, Kate Shinkwin, Susan Ward, Katherine Schirmer, and Paula Parke

Staff Present: Jessica Roth, Cory Albers, and Debra Fisher

Teresa Lenahan asked for any edits or comments to the proposed minutes for the January 19, 2022 Southern Pines Appearance Commission meeting and entertained a motion for approval. Paula Parke made a motion to approve second by Birtha Shaw. Motion passed unanimously.

Committee Reports

Arbor Day: Kate Shinkwin stated that the Arbor Day committee will meet with Jeff Grey at the white hall track to point out significant trees for Arbor Day. Kate Shinkwin commented that B.J. Grieve has offered to bring his drone to film an interactive video of the trail. Kate Shinkwin stated that she meet with Cindi King of Parks & Rec and she has offered to place information about the event on their social media account and also help with fliers for the Arbor Day events. Kate Shinkwin commentated that she is waiting to hear back from the schools before setting a date and she will contact the N.C. Forestry to see if they can come and bring Smokey the bear.

Building and Property: Birtha Shaw stated that The Town Council has approved to demolish the house located at 274 N. Hale, and it should be coming down soon. The building located at 891 W. Pennsylvania is in the process of getting bids to be demolished and then it goes to Town Council for approval. Birtha Shaw stated the bidding process for the Cornell Building will begin once the address is clarified 1225 (1245) Old US 1. Lisa Webb is hoping to expedite this process since the other half of the building has already been condemned so that both can be torn down sooner.

KUDOS Cards: Teresa Lenahan stated we need to have a vote on if we want to keep or change the KUDOS cards. Birtha Shaw has had them printed so do we keep them until they are all gone and then make the changes for the new cards. Everyone agreed to keep using the cards until they run out.

Gateway / Entryway: Tereasa Lenahan stated that Katherine Schirmer, Susan Ward, and Kate Shinkwin will be on the gateway / entryway committee.

Committee Sign Up: Tereasa Lenahan commented that Katherine Shinkwin will be updating the sub committees and will send out the revised list.

Google Docs Demo: Kate Shinkwin showed a demonstration for google docs that will be helpful for the Appearance Commission to submit reports and share ideas.

Adjournment: With no further items to discuss Teresa Lenahan made a motion for adjournment. Paula Parke made a motion for adjournment seconded by Birtha Shaw.

Submitted by

Debra Fisher

Town of Southern Pines