

SOUTHERN PINES APPEARANCE COMMISSION MINUTES
Regular Meeting
May 18, 2022

Board Members Present: Teresa Lenahan, Birtha Shaw, Gigi Walter, Susan Suggs, Kate Shinkwin, Susan Ward, and Melissa Hall

Staff Present: Jessica Roth, Cory Albers, Regan Parsons, and Debra Fisher

Teresa Lenahan stated the minutes for March 16, 2022 meeting were approved at the April 20, 2022 Work Session Meeting

Committee Reports

Gateway/Entryway Proposal: Susan Suggs stated that she and Katherine Schirmer went to several of the gateway entryways to look at possible improvements to the Town gateway/entryways. Several of the areas were located on D.O.T. roads that could cause complications with the proposed areas to be improved. The Appearance Commission will vote via email and if recommended the proposal will proceed to the Town Board of Commissioners.

Sprucing Up Southern Pines: Melissa Hall stated that at the Appearance Commission both for Spring Fest, forms were handed out for the Sprucing up Southern Pines. Kathe Shinkwin commented that they could place Sprucing up Southern Pines forms at local business to get more input from the Town citizens.

Building and Property: Birtha Shaw stated that Lisa Webb has received bids for the Cornell Building and it will be presented to The Town Council for approval.

Member Comments/Questions: Kate Shinkwin reported that Arbor Day was a big success and Springfest went well, they gave out forms for Sprucing up Southern Pines and trees to people that stopped by the Appearance Commission booth. Kate Shinkwin stated that next year they may only place a booth on Autumn Fest so people are not in a rush. Melissa Hall stated that the Appearance Committee could have some of the Kudo Cards placed on the entrance desk of the Southern Pines Community Development building. Teresa Lenahan asked if everyone was able to place their committee reports with the Google docs. Gigi Walter stated that she had signed on but did not understand how to download the documents. Kate Shinkwin stated that if any of the members could send her their reports and that she would place them in the Google docs.

During a discussion about funding for tree plantings, it was recommended that the Legacy Fund be renamed to reflect its current use and operation.

The Commission discussed the pruning and general maintenance of the pine trees on Midland Road, which is a NCDOT right of way. Due to the low level of maintenance and latest drastic unsympathetic pruning, the Commission would like to see improvement. Gigi volunteered to draft an editorial for the Pilot to be submitted by Terry that explains what has transpired and the Appearance Commission's concerns. Terry explained that she and Jessica discussed the issue and will report the

options and parameters at a later meeting. Gigi will delay the editorial until a later date when the Commission has more information and has discussed the issue in more depth.

Adjournment: With no further items to discuss Teresa Lenahan made a motion for adjournment. Kate Shinkwin made a motion for adjournment seconded by Birtha Shaw.

Submitted by Debra Fisher
with recommendations
for changes from the
June 15th Appearance
Commission Work
Session.

Town of Southern Pines

