

SOUTHERN PINES APPEARANCE COMMISSION MINUTES
Regular Meeting
July 27, 2021

Board Members Present: Teresa Lenahan, Birtha Shaw, Melissa Hall, Katherine Schirmer, Gigi Walter, Cynthia Dowdy, Susan Suggs

Staff Present: Carol Haney, Reagon Parsons, Jessica Roth, Cory Albers, Jeff Grey, and Debra Fisher

Teresa Lenahan asked for any edits or comments to the proposed minutes for the August 28, 2021 work session meeting and entertained a motion for approval. Katherine Schirmer stated that she had questions regarding the August 28, 2021 work session minutes. Katherine Schirmer asked what the Adopt-A-Street GIS layer was. Cory Albers stated that it is a layer added to the Southern Pines GIS map that will show what streets that have been adopted and by whom. Katherine Schirmer asked about the Morganton and Brucewood road projects that are completed. Teresa Lenahan stated that project was where the Crape Myrtles were planted and the cleanup on Morganton Rd. Katherine Schirmer asked about the tree project. Cory Albers stated that is the significant trees that will be reviewed for the ten-year plan. Kate Shinkwin Asked about identifying new projects for changing the Town logo. Reagon Parsons stated that they would like to see a standard and modernized logo for the Town of Southern Pines. Reagon Parsons stated this seems like a project for the Town of Southern Pines Appearance to take on. Jessica Roth stated that this could be a project for next year's budget request. Katherine Schirmer asked what the open space with new business openings referred to. Teresa Lenahan stated that it referred to the meeting that Susan Suggs and I had with B.J. Grieve and Suzy Russel regarding if we had a say about the design of the exterior and plantings. Paula Parke made a motion to approve second by Cynthia Dowdy. Motion passed unanimously.

Committee Reports:

Teresa Lenahan asked if there were any questions regarding any of the Appearance Committee reports. There were no questions regarding the reports that were submitted.

New Business

Susan Suggs submitted a design proposal for the landscape in front of the Finance building. Susan Suggs stated that their plan is to plant low foundation plants in the front and put in a brick walkway that goes to three pads with tables. They are planning on cleaning out some of the underbrush and moving the large flower pots out front. They will be keeping the Magnolia trees and the Japanese Maple trees and will plan to submit their plan to the Historical Society for approval.

Teresa Lenahan stated that she had asked for volunteers for the Adopt-a-Street and Building and Property Committee. Birtha Shaw, Gigi Walter and Cynthia Dowdy will now be working with this committee.

Autumn Fest: Kate Shinkwin stated that they will have a tent setup at 8:30 and asked for volunteers to give out information to the public about the Appearance Commission. Teresa Lenahan and Gigi Walters volunteered to help with the Appearance Commission table. Kate Shinkwin stated that they will have applications for anyone interested in joining the Appearance Commission, information on Arbor Day,

Building and Property, Adopt-A-Street, Sprucing up Southern Pines and, Significate trees. They will be giving out coloring books and crayons for the children as well.

Publicity: Gigi Walters stated that she has been in touch with the magazines Our State, and Pinehurst magazine. They will need the information and pictures three to four months in advance. Teresa Lenahan stated for the committees to send Gigi information about functions along with dates and pictures of the event so that Gigi can give the magazines information on the events three to four months in advance.

With no further items to discuss Teresa Lenahan made a motion for adjournment. Melissa Hall, made a motion for adjournment seconded by Melissa Hall.

Submitted by

Debra Fisher

Town of Southern Pines