



Mechanical, Plumbing or Electrical Permit Request

Property Owner: _____ Phone No.: _____

Property Address: _____

Work to be performed: _____

Company Name/Applicant: (exactly as name appears on license): _____

License No: _____ Phone: _____ Email: _____

Mailing Address: _____

Company Name (exactly as name appears on license): _____

License No: _____ Phone: _____ Email: _____

Mailing Address: _____

You may now apply for single trade permits online at:

<https://tw-n-southernpines-nc.smartgovcommunity.com/Public/Home>

Please upload a copy of this completed application in SmartGov when applying.

The permit must be signed and fees paid by cash, check or credit card.

Inspections must be scheduled at least 24 hours in advance by calling (910) 692-4003 or can be requested in your SmartGov account.

We do not schedule inspections via voicemail.

BUILDING PERMITS & INSPECTIONS
COMMUNITY DEVELOPMENT DEPARTMENT
TOWN OF SOUTHERN PINES
180 SW BROAD STREET
SOUTHERN PINES, NORTH CAROLINA 28387
(910) 692-4003
www.southernpines.net