



Required Building Inspections

The following inspections are required pursuant to Building Code. Plans and specifications are to be used as a guide, but the written text of the Code shall prevail.

FOOTING: Inspection to be performed after trenches are excavated, all grade stakes are installed, all reinforcing steel and supports are in place and appropriately tied and all necessary forms are in place and braced, but before any concrete is placed.

UNDER SLAB: Inspection to be performed after all forms have been placed, all electrical, plumbing and/or heating and air conditioning facilities, all crushed stone, a vapor retarder, all reinforcing steel with supports and/or all welded wire fabric are installed, when required, but before any concrete is placed.

Exception: Inspection of driveway slabs, carport slabs, patio slabs, walks, etc. is not required.

FOUNDATION: Inspection to be performed after all foundation supports are installed. This inspection is to check foundation supports, crawl space leveling, ground clearances and positive drainage, where required.

ROUGH-IN: Inspection to be performed when all building framing and portions of the electrical, plumbing and heating/ventilation or cooling system that will be hidden from view in the finished building have been placed but before any wall, ceiling finish or building insulation is installed.

BUILDING FRAMING: Inspection to be performed after the roof, wall, ceiling and floor framing are complete with appropriate blocking and bracing and fire stopping is in place. The following items shall be in place and visible for inspection:

- Pipes
- Chimneys and vents
- Flashing for roofs, chimneys and wall openings
- Insulation baffles
- All lintels required to be bolted to the framing for support shall not be covered by any exterior or interior wall or ceiling finish material before approval. Work may not continue without approval for lintels which are bolted and supported on masonry or concrete.

INSULATION: Inspection to be performed after an approved building framing and rough-in inspection, with all insulation and vapor retarders in place and before any wall or ceiling covering is applied.

OTHER INSPECTIONS: In addition to the inspections listed above, the Inspection Department may make or require any other inspections to ascertain compliance with the Building Code and other laws enforced by the Inspection Department.

CERTIFICATE OF OCCUPANCY will be issued after all inspections for each trade are complete and the building is in full compliance with all applicable laws and regulations. **A new building shall not be occupied or a change made in the occupancy, nature or use of a building or a part thereof until after the Inspection Department has issued a Certificate of Occupancy.**

**INSPECTIONS MUST BE SCHEDULED AT LEAST 24 HOURS IN ADVANCE BY CALLING (910) 692-4003.
WE DO NOT SCHEDULE INSPECTIONS VIA VOICEMAIL.**

BUILDING PERMITS & INSPECTIONS
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