



## **Town of Southern Pines**

### **“Sprucing Up Southern Pines” Program Award Policy and Nomination Form**

## **“Sprucing Up Southern Pines” Award Program**

### **What is the “Sprucing Up Southern Pines Award Program?”**

The “Sprucing Up Southern Pines” Award Program is an annual program administered by the Town of Southern Pines Appearance Commission. The Town is committed to preserving its natural beauty and environment.

The Town of Southern Pines Appearance Commission is a volunteer board appointed by the town council that may have as many as thirteen members, ten being residents of the town and three being residents of Moore County within the extraterritorial jurisdiction (ETJ). This commission plans and carries out programs to enhance and improve the visual quality and aesthetic characteristics of the town and the extraterritorial jurisdiction beyond the town limits. The Appearance Commission studies the visual problems and needs of the town as well as the ETJ planning/zoning jurisdiction.

The award serves to recognize those business owners and residential property owners who have made an effort to clean, repair, improve and enhance the overall aesthetics of their property to maintain the beauty of their neighborhood and surroundings thereby improving the aesthetics of the town. It is presented to encourage community improvements and enhance the town’s visual image and economic vitality.

Commercial, industrial, and residential site improvements, upgrades, additions, landscapes, renovations, and new structures that are architecturally noteworthy are all examples of desired improvements. Qualified recipients in each of the residential and commercial/industrial categories may be chosen.

A committee chairperson takes responsibility for the program with committee members. The entire Appearance Commission considers the nominations and votes.

## **Review and Selection Process**

The Appearance Commission will accept nominations for the “Sprucing Up Southern Pines” award throughout the year. Award winners will be selected as the nominations are received and property owners will be notified and presented with a temporary sign for display in their yard at that time. Additionally, award winning properties and property owners will be publicly recognized at the November town council meeting of the current year.

## **What does the Appearance Commission consider for winning properties?**

- The commission considers residences or businesses that consistently maintain their properties in an attractive and well-kept manner as well as those that have made substantial improvements to the exterior of their buildings and/or landscape. Some elements considered are how the property incorporates design, upkeep, color, and creativity within the neighborhood. Improvements to structures, outdoor spaces and the landscaping are also considered.
- Temporary seasonal decorations will not be considered.

## **Eligibility**

- Properties must be located within the corporate limits or the extraterritorial jurisdiction area of the Town of Southern Pines.
- Projects must be visible from a public street.
- Submissions must have the consent of the owner.
- Self-nominations are encouraged.
- In new construction, a certificate of occupancy must have been issued.
- Projects that have won in the previous two years are not eligible.
- Improvements must have been completed within the last twelve months.

## Application Requirements

Please complete the following nomination application and submit in one of three ways:

- Drop off at the Town of Southern Pines Administration building at 125 SE Broad Street, Southern Pines.
- Send via email to Southern Pines Appearance Commission, c/o Melissa Hall, at [melihall2@gmail.com](mailto:melihall2@gmail.com)
- If emailed, please include in subject heading: “Attention Town of Southern Pines Appearance Commission - Sprucing Up Southern Pines Award”.
- Mail to Town of Southern Pines at 125 SE Broad Street, Southern Pines, 28387.
- If mailed, please mark all nominations to the attention of ”Town of Southern Pines Appearance Commission - Sprucing Up Southern Pines Award”.
- Submit completed nomination form with at least two photos. A “before” and “after” photo would be helpful. Feel free to submit as many as needed to communicate the key features of the property.
- Property owners must sign the Award Entry Form under “Permission”.

For questions, please contact Melissa Hall, Committee Chair, Sprucing Up Southern Pines Committee, at (910) 639-3747.

# Sprucing Up Southern Pines Award Entry Form

Date: \_\_\_\_\_

Person nominating (if applicable). \_\_\_\_\_

Nominee: \_\_\_\_\_

Property physical address: \_\_\_\_\_

Property mailing address (if different). \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Description/Reason for the nomination: \_\_\_\_\_

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## Permission:

I hereby allow the above property to be nominated for the “Sprucing Up Southern Pines” Award Program. I have no objection to judging or publication of the material submitted. I give permission to the Appearance Commission and Town of Southern Pines staff to photograph the property and reproduce photos for recognition materials and publicity of the program.

Owners Name: \_\_\_\_\_

Owners Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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## **Sprucing Up Southern Pines Award Entry Form**

**Please check description matches your nomination.**

### **Residential**

\_\_\_\_\_ The residence has made substantial improvements to the exterior of their buildings and/or landscape within the last year.

\_\_\_\_\_ The residence has consistently maintained their properties in an attractive and well-kept manner.

### **Commercial/Industrial**

\_\_\_\_\_ The business has made substantial improvements to the exterior of their buildings and/or landscape within the last year.

\_\_\_\_\_ The business has consistently maintained their properties in an attractive and well-kept manner.